draft MINUTES

WVE PTA GENERAL MEMBERS MEETING

October 8, 2019

## Board Members

Cindy Hutcheson, President /Katie Felmlee, 1st Vice President /Siobhan Hummel, 2nd Vice President/Alan Scholl, Treasurer/Misty Cebry, Corresponding Secretary/ Chanelle Bishop-Gilyard, Recording Secretary/ Ed Smith, Principal (total of 11 PTA members present)

**Call to Order**  **Cindy Hutcheson**

Cindy Hutcheson called our October meeting to order at 7:01pm (Executive Meeting portion started at 6:30pm, reviewed Walk-A-Thon procedures)

**Welcome/Introductions/President’s Report Cindy Hutcheson**

Cindy Hutcheson thanked members for attending and introduced Executive Board.

She reported the PTA wrapped up Spirit Wear.

The group is now gearing up for the Walk-A-Thon. She encouraged membership to mail cards and send in donations as every dollar counts. Mrs. Hutcheson reminded the group that the goal is to leave a legacy for our children with the playground.

Mrs. Hutcheson described the first after school program (Fit for Kids) as successful.

She proceeded to congratulate Mr. Smith and the school at large for being honored with Blue Ribbon status. She also informed the membership that Mr. Smith has been nominated for the Terrell Bell award. To give background, there are 300 National Blue Ribbon schools and 10 leaders. Mrs. Hutcheson stated that the PTA is excited to come up with plans to celebrate.

Mrs. Hutcheson reminded the group that the PTA offers $50 teacher stipends (total of 30 available).

Mrs. Hutcheson encouraged the membership to download reading calendars for their children to complete as they will earn a prize for completed calendars.

**Approval of Last Meeting’s Minutes Cindy Hutcheson**

June 2019 meeting minutes were approved as is.

September 2019 meeting minutes were approved as corrected.

**Principal’s Report Ed Smith**

Mr. Smith informed the membership that school is well into a routine and assessments have been completed. He informed the group that starting tomorrow, East Vincent and West Vincent will partner as a way to build relationships and share information. Mr. Oswald and Mr. Smith are working together to plan and implement a guided reading and ELA program. This will help remind them as admins what they are asking of teachers.

Mr. Smith reported that all afterschool activities are in full swing.

In discussing upcoming events, Mr. Smith is encouraging parents to not send in food due to food allergies.

Mr. Smith discussed the Blue Ribbon award and described it as “overwhelming…big deal”. He stated that 13 schools out of the state are nominated. He identified that celebratory activities may likely begin in December after he attends the Awards ceremony and workshops Nov 14 and 15.

Mr. Smith proposed that 11/12 Mrs. McMenamin and Mrs. Weber join to discuss parent / teacher conferences and anti-bullying.

Mr. Smith requested the PTA contribute partial funds to purchase flags/signs to commemorate the WV (red/white with teacher name and paw print). The goal is to have the flags before parent / teacher conferences.

**Treasurer’s Report Alan Scholl**

Alan Scholl presented the treasurer’s report. He stated that finances are reconciled and as of the meeting, there is $86,000 on hand. The playground expenses totaled $17,160 thus far (2018/2019 fiscal year, but held payment until the project was done, thus paid 2019/2020 fiscal year).

Mr. Scholl informed the group that Walk-A-Thon t-shirts totaled $3175. The State and National Dues were $700.

**Correspondence Misty Cebry**

Misty Cebry read thank you cards from Mrs. Hertzog, Mrs. Kulp, and Ms. Herring who expressed their gratitude for stipends from the PTA that are supporting their classes.

**Old Business**

* Box Tops
	+ - Mrs. Johnson’s class was the winner of a pretzel party. A final count will be provided first week of November ($721 to date). Misty Cebry and Andrea Needham assisted.
* Playground
	+ - Pleased the playground is in but in the process of researching a new company for the next phase. Also considering painting swings to match new equipment. “Kids like it”.
* CFA Spirit Night
	+ - Event occurred 10/7, nice turnout at the drive-thru and inside. Mrs. McConnell volunteered her time and helped Misty Cebry with the Wheel of Prizes (generated $101 in cash from the wheel that will go directly to the Walk-A-Thon). The rest of the money earned (15% of sales) will go to the “spirit” line item.

**New Business**

* Walk-a-Thon Update
	+ - 1 week away from 3rd annual. Big push for everyone to participate/contribute. Money to go to big purchases and for a nest egg to replace funds for playground. At the time of this meeting, $22,779 collected ($9,200 donations, $13,000 corporate donations). Teachers are getting creative with donation battle (Flexner, Munchbach, Jardine are in the lead as of now). If we meet $25,000, all kids will get a night out (Chick-fil-A, Nothing Bundt Cakes, Palace Bowling coupons). If $30,000 is met, Mr. Smith will get slimed. Next Monday, T-shirts will get sent home.
* Standing Rules Approval
	+ - All said “aye”. Cindy Hutcheson declared the Standing Rules are approved.
	+ All Pro Dads
		- Katie Felmlee said the first event is Thurs Oct 17. She described the event as a very huge undertaking and that Megan and Mike Kolter are taking over. She strongly encouraged attendance and participation (e.g., sign up genius for food). Mr. Smith sent out an email and the event was promoted via social media as well.
	+ Talent Show – need chairperson
		- The PTA needs someone to agree to chair the event before December 1 or it will not be able to occur (standing rules states 30 days prior).

**Committee Reports**

* Membership and Unfundraiser
	+ - 150 members, $4,000 from unfundraiser
* Book Fair
	+ - Jaime Williams is leading the charge of the book fair (Nov 11-15). Mon-Thurs are the biggest days, Friday is half day. Book Fair will be open during the evening of Nov. 13 before and after the Brain Show event. She is requesting volunteers and will set up a sign-up genius. Set up for the fair is Nov 8 during the day (need 6 helpers). The breakdown only requires 2 people to assist.
		- New incentives
		- 100 – Caught you reading coupons /scholastic dollars
		- Snowflake – 2 kids in each class get identified by need or reward and they’ll get $10 gift card to the book fair. Will not do “all for books” because of the Walk-A-Thon
* Yearbooks
	+ - Sending info to Homeroom parents to submit and coordinate pictures
* Reflections
	+ - Anjani Juvvadi leading for WV. Submissions due 10/18 (see Sunday news for details)
* Publishing Center
	+ - Kate Tesorio will be meeting with Rita Pederson and will report next month.
* After-School Programs (Fit for Kids just ended, Art in the Afternoon currently happening)
	+ - 20 kids participated in Fit for Kids taught by Ashley at Ignite Fitness Studio
		- 24 Children in Art in the Afternoon run by Ally Lake (Time for Joy) and Cindy Hutcheson assisting. Program for grades 1-3 and will return in the Spring for 4-6. Mrs. Hutcheson noted the kids have been “so respectful and clean.”
* Spirit Nights
	+ - Ron’s Original Bar & Grille - March 3
		- Urban Air (2 hours between 4-8 pm, before PSSAs?)

**Adjournment Cindy Hutcheson**

Cindy Hutcheson adjourned the meeting at 8:01pm.

Upcoming Dates to Remember:

OCTOBER

10/1, 8, 15, 22 (Tuesday) After-School Art in the Afternoon Class (grades 1-3) 3:15 - 4:15 pm

10/9 (Wednesday) No School- Professional Development

10/15 (Tuesday) PTA Wildcat Walk-a-Thon

10/16 Picture Re-take Day

10/17 (Thursday) All Pro Dads, 7 am

10/18 (Friday) PTA Wildcat Walk-a-Thon Rain Date

10/31 School Halloween Parade and Parties

NOVEMBER
11/5 No School- Election Day

11/8 Veterans Day Assembly

11/11 – 11/15 Book Fair

11/13 – Brain Show (Family Brain Show also 6:30-8:30pm, Book Fair open 5:30-8:30pm)

11/12 (Tuesday) PTA General Membership Meeting. 7:00 pm school library.

11/14 & 11/15 - Mr. Smith goes to Washington for the National Blue Ribbon Award Presentation

11/25, 11/26 Half Day Parent-Teacher Conferences

11/27-11-29 Thanksgiving Break No School